United Nations Environment Programme

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UNEP Meeting of experts designated by Governments, Intergovernmental and Non-Governmental Organizations on the Ozone Layer

Washington, D.C., 1-9 March 1977

GENERAL INFORMATION

Participation

An invitation has been extended by the Executive Director of the United Nations Environment Programme to the appropriate intergovernmental, governmental and non-governmental organizations to designate experts to the meeting. The United States Government is hosting the meeting.

Headquarters

The headquarters of the meeting and the offices of the secretariat will be located in the International Conference Suite on the first floor of the Department of State Building. Access to the International Conference Suite is through the Diplomatic Entrance at 2201 C Street, N.W.

Registration and Opening Session

Registration of official participants will begin at 8:30 a.m. on Tuesday, 1 March 1977, at the Conference Information Center in the International Conference Suite.

The opening session will convene on Tuesday, 1 March 1977 at 10:30 a.m. in the Loy Henderson Conference Room.

The invited countries, intergovernmental and non-governmental organizations have been requested to submit a list of their designated experts to the UNEP Executive Director.

Passes

Identification passes will be issued at the time of registration and must be shown for entrance into the Department of State Building and should be worn in the building while the meeting is in session.

Arrangements will be made to admit participants into the building for registration.

Secretariat

A list of the principal members of the secretariat with telephone numbers will be available at registration.

Languages

English, French, Russian, Spanish, and Chinese are the official and working languages of the meeting.

Documentation

The documents officer will be located in Room 1318 in the International Conference Suite and will be responsible for the processing and distribution of all documents of the meeting.

Documents processed during the meeting will be distributed at the Conference Information Center in the number and language requested by each delegation. A "Request for Documents" form will be available at registration.

Document procedures will be outlined in a separate document.

Pre-Meeting Inquiries

Administrative questions regarding arrangements for the meeting should be directed to John W. MacDonald, Jr., Office of International Conferences, Department of State, Washington, D.C. 20520, Telephone: Area Code 202 632-0722.

Hotel Accommodations

Requests for hotel reservations should be addressed directly to the hotels or the appropriate diplomatic mission in Washington.

Mailing Address

Mail for official participants may be addressed to the hotels or as follows:

Name
UNEP Ozone Layer Meeting
c/o Office of International Conferences
Department of State
Washington, D.C. 20520

Information, Mail and Messages

During the period of the meeting, receptionists will be on duty at the Conference Information Center to provide general information and

to assist in the distribution of documents, mail and messages. The telephone number for the Conference Information Center is Area Code 202 632-2484/632-2485.

Local Transportation

Taxi service may be obtained by telephone. The larger taxi companies are listed in the yellow pages of the telephone directory under "taxicabs". Most are radio dispatched. When calling for a taxi to or from the Department of State the driver should be asked to proceed to the Diplomatic Entrance at 2201 C Street, N.W.

Taxis cruise on the main streets and stop for passengers when signaled. Taxi stands are located at or near transportation terminals and most hotels.

Visas

Duly invited or designated participants should apply for visas as early as possible.

Weather Conditions during February and March

Normal temperatures in Washington for February and March are:

	February		March	
	F.	C.	F.	C.
High.....	46°	8°	55°	12.8°
Low.....	28.6°	-2°	35.2°	2°
Average.....	37.3°	3.5°	45.1°	7.5°

Normal precipitation for February is 2.45 inches (6.2 centimeters) and in March it is 3.33 inches (8.5 centimeters). The mean number of days of precipitation is 9 days in February and 11 days in March.

Facilities and Services Available in the Department of State

A pamphlet with information on postal, banking, air travel, eating facilities, etc., will be distributed at the time of registration.

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